

**Mountain-Valley  
Emergency Medical Services Agency  
Board of Directors Meeting  
December 13, 2006**

Location: Lake Tullock Resort  
Copperopolis, California  
Time: 10:00 a.m.  
Board Members Present: Terry Woodrow - Alpine County; Louis Boitano - Amador  
County; Jim DeMartini – Stanislaus County; Lee Stetson –  
Mariposa County  
Board Members Absent: Bill Claudino – Calaveras County  
Guests: Cynthia Young, Don Campbell, Peggy Holbrook  
Staff: Steven Andriese - Executive Director; Douglass Sisk – Deputy  
Director

**A. Call to Order**

The meeting was called to order at 10:08 a.m. by Chairman Lee Stetson.

**B. Welcome and Introductions**

**C. Correspondence** – There was no correspondence to present to the Board.

**D. Additions/Deletions, Corrections to Agenda** –

Steve Andriese of Mountain Valley EMS Agency informed the Board of an emergency item received after mailing of the agenda packet.

He asked the Board to refer to a flyer they had received as a handout. The flyer announced the upcoming ‘Trauma, Critical Care, Acute Care, Surgery Symposium’ scheduled for March 26-28 of 2007 in Las Vegas, Nevada. Mr. Andriese explained that the symposium is the annual conference of the American College of Surgeons. Mr. Andriese was requesting Board approval for the Medical Director and Trauma Coordinator to attend an out-of-state conference.

He suggested that this emergency item be added to the agenda as # F1.

M/S/C (Woodrow/Boitano) To place on the Agenda as an Emergency Item

**Vote:** Unanimous

M/S/C (Woodrow/Boitano) To add as Agenda Item # F1

**Vote:** Unanimous

M/S/C (Boitano/Woodrow) To approve Agenda with addition of Item # F1

**Vote:** Unanimous

E. **Public Forum** – There were no comments from the public.

F. **Approval of the Consent Calendar**

M/S/C (Boitano/Woodrow) To Approve the Consent Calendar

**Vote:** Unanimous

F1. **Approval to Attend ACS Conference**

Steve Andriese addressed the Board asking for their approval for the Medical Director and the Trauma Coordinator to attend an out-of-state conference.

He explained that \$3,000 was budgeted between two line items, workshop and travel, and was requesting latitude between the two line items in case one exceeded the allotted amount, and the other was less than the allotted amount.

M/S/C (Boitano/Woodrow) To approve request to attend out-of-state conference with latitude to adjust budgeted line items

**Vote:** Unanimous

G. **Revised Trauma Policies**

Steve Andriese stated to the Board how, at the October 11, 2006 Board of Director's meeting, *policy # 535.30 Trauma Team Availability and Activation (Level II Centers)*, and *policy # 553.25 Trauma Triage and Patient Destination* were brought before the Board for approval. Issues were debated at that meeting by both Memorial Medical Center and Doctors Medical Center representatives regarding the content of the policies. Specifically, the concern was Trauma Surgeon activation criteria, only to be utilized if both facilities internal plans were not approved.

The Board took action to approve the policies as written, and asked that the Agency staff report back at the next Board meeting on whether the internal policies of both hospitals were approved.

Steve Andriese reported that the internal activation criteria plan for both Memorial Medical Center and Doctors Medical Center were approved.

**H. Approval of Doctors Medical Center Trauma Center Amendment**

Steve Andriese stated to the Board members how approval of the changes in Doctors Medical Centers internal policies regarding trauma activation criteria, as explained in Agenda Item # G, required the Agency to amend their 'Trauma Center Agreement' contract. Mr. Andriese reported to the Board the following changes:

- 1) Section 3 – Allows MVEMSA to conduct a review of the contractor's performance every 2 years. Based on the performance of the contractor, MVEMSA could place the contractor on probation or discontinue the contractor's Trauma Center designation. The expense of conducting an outside review will be paid by the contractor.
- 2) Section 24.3 - Failure of contractor to meet response requirements of the trauma surgeons as defined in MVEMSA policy 535.30, or the contractor's approved activation policy within any two quarters in any 12 month period
- 3) Section 25.2 – A \$5,000 penalty will be paid, within 10 days of notification, to MVEMSA for each quarter the trauma surgeons fail to meet response requirements.

M/S/C (Woodrow/Boitano) To approve amendment

**Vote:** Unanimous

**I. Stanislaus County Report**

Mr. Andriese reported to the Board members that he recently met with the Stanislaus County Health Services Agency Director, Mary Ann Lee. During their meeting, they discussed budget, staffing, EMS Agency functions and responsibilities. They also discussed the Health Services Agency plan to provide a report on their recommendations to the Stanislaus County Board of Supervisors.

Mr Andriese provided the Board members a report he had developed for Stanislaus County on the options available to them, including financial impact.

**J. State General Fund Augmentation**

Steve Andriese reported to the Board members that monies slated to Mountain Valley EMS Agency and other agencies statewide from the State General Fund had been the same amount each year for the last ten years.

Mountain Valley EMS Agency and other EMSAAC member agencies have had many meetings with the State EMS Authority requesting additional funds to supplement increased workload costs over the last ten years. Many reports have been submitted indicating this loss in revenue, and justifies the request for additional funding.

The new Director of the State EMS Authority is sympathetic to this issue, and has worked very hard to get this funding integrated into their budget. However, the last report indicated the State is looking at a budget deficit, but may free up some additional monies during the March revision of the State budget. It is not known whether MVEMSA will be slated to receive any of this 'March revision' money.

Steve Andriese also stated that 'Augmentation Funding' will continue as an agenda item, in order to keep members up-to-date on this issue.

**K. Executive Session (Government Code 54957, 54957.6)**

**L. Results of Executive Session**

There was no action taken, and the decision was made to revisit this discussion at the next scheduled Board meeting.

**M. Location of Board Meetings for 2007**

The board wished to continue the rotation of meetings as done in previous years.

**N. Agency and County Reports**

Mariposa County – Supervisor Lee Stetson reported on the completion of the General Plan after six years of hard work of many people, and many Board meetings.

Alpine County – No report

Calaveras County – No report

Stanislaus County – No report.

Agency - Douglass Sisk reported on the progress of the Regional Advisory Committee meetings of late, and possible revamping of bylaws and subject matter for future committee meetings.

Steve Andriese reported that the 'Continuity of Operations Plan' was close to completion. The plan outlines Agency procedures should a disaster eliminate the Agency's current place of operation.

**O. Next Scheduled Meeting**

The next scheduled meeting is February 14, 2007.

**P. Adjournment**

The meeting was adjourned at 11:18 a.m.