

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
June 9, 2010**

Location: Amador County Board of Supervisors Chambers
Jackson, California

Time: 10:00 a.m.

Board Members Present: Louis Boitano - Amador County; Jim Allen - Mariposa County;
Terry Woodrow - Alpine County; Jim DeMartini - Stanislaus
County

Board Members Absent: Gary Tofanelli - Calaveras County

Guests: Brian Dixon, Colleen Tracy

Staff: Steve Andriese - Executive Director; Marilyn Smith - Response
and Transport Coordinator; Tina Casias - Executive Secretary;
Tom Morton - QI Coordinator;

A. Call to Order

The meeting was called to order at 10:00 a.m. by Chairperson Louis Boitano.

B. Welcome and Introductions

The Chair welcomed those present. Individual introductions were made.

C. Correspondence

No correspondence was received.

D. Additions/Deletions, Corrections to Agenda

M/S/C (Woodrow/Allen) To approve the agenda as submitted

Vote: Unanimous

Motion Passed

E. Public Forum

There were no comments from the public.

F. Approval of Consent Calendar

M/S/C (Woodrow/Allen) To approve the Consent Calendar as submitted

Vote: Unanimous

Motion Passed

G. Medical Director Recruitment

Mr. Andriese reminded Board members that a letter from the Agency was sent to them informing them that the Medical Director would be resigning at the end of his contract period effective June 30, 2010. As of July 1st, the Agency must have a Medical Director in place. A Medical Director is required in order for the Agency to continue operations.

Staff has begun the recruitment process. Thus far, no applications have been received. However, three ER physicians have contacted the Agency on several occasions regarding the position, and have showed an interest. The Agency has had a tough time recruiting a Medical Director in the past. Hopefully, this time, we will be getting some applications.

Due to the fact that a Medical Director is required to be in place for signing certification cards, etc., Dr. Kevin Mackey, the current Medical Director, has agreed to stay on in a limited capacity for the next fiscal year, under a limited contract, until the position is filled. The Agency is very much appreciative of this gesture.

The question of the process to fill the position, according to the bylaws of this Board, is that the Board hires the Executive Director and the Medical Director. The process used for hiring Medical Director's in the past has varied. Previously, the Board has approved that the Executive Director proceed with the process, interview, and hire the individual for the position. At other times, a Board member has been on the interview committee; and many years ago the Agency Executive Director conducted the recruitment process and interview process, and the recommendations were brought to the Board for approval.

Mr. Andriese asked for direction from the Board on how to proceed with the hiring.

Suggestions were made with the final direction being to have two members of the Board, and the Stanislaus County Public Health Officer sit in on the interviews. The selection of the Board members would be on a volunteer basis. If no Board members volunteered, then the chair would appoint.

Mr. Andriese was asked where the interview process usually took place. He stated usually at the Agency's office in Modesto.

Supervisor DeMartini stated that he wouldn't mind volunteering if the interviews took place in Modesto.

H. EMS Data System Upgrade

Agency Staff member Tom Morton reminded Board members that at the April 14, 2010 Board meeting, preliminary approval was granted by the Board for staff to work with EMSystems to implement the Regional Data Repository project. EMSystems was then asked to present to the Agency a contract for this project. The agreement is between MVEMSA and EMSystems to implement the WebCUR Data Repository. The procurement of this contract was based on a sole-source model, justified by a historical relationship previously established between MVEMSA and EMSystems. The relationship is currently exhibited through the use of EMResource, a web based application of patient distribution and hospital status which is part of the vendor's product portfolio. A document justifying this sole source relationship was included for review as part of the contract package. Additionally, staff has been given verbal confirmation from EMSA that the CEMSIS Data Grant will be in the amount of \$17,288.50. The MVEMSA share of the first-year cost to implement this project will be \$17, 781.50.

I. Preliminary Budget for FY10/11

Mr. Andriese explained that the Agency has received tentative approval from the State for a special project grant award (CEMSIS Grant) of \$17, 288 to provide funding for a new data system, and to link the data with the State CEMSIS database.

New State EMT Certification regulations necessitated that the Agency, (a) Develop a "State Certification Fee Pass Through" line item in both Local Revenue and Operating Expenses of \$44,000, and (b) Increase legal Counsel Fees in anticipation of court costs associated with any action against certification undertaken in compliance with the new regulations. A portion of these costs may be reimbursable at the end of the fiscal year from the State EMSA.

M/S/C (Woodrow/Allen) To approve preliminary budget

Vote: Unanimous

Motion Passed

J. Nomination and Election of the Chair and Vice-Chair

M/S/C (Woodrow/DeMartini) To nominate and elect Supervisor Jim Allen as the Chair

Vote: Unanimous

Motion passed

M/S/C (DeMartini/Woodrow) To nominate and elect Supervisor Tofanelli as the Vice-Chair

Vote: Unanimous

Motion Passed

K. Report from June 7th Joint Meeting with Stanislaus County Board of Supervisors

L. Report on EOA Contract Guidelines

Waiting for consultant to finish report.

M. Agency and County Reports

M. Next Scheduled Meeting August 18, 2010. Location to be determined.

The next scheduled meeting will be held at 9:00 a.m. on August 11, 2010 in Copperopolis. The Board decided that Copperopolis was the default location unless specified by a Board member that they wished to have the meeting in their county.

N. Adjournment

The meeting was adjourned at 11:08 a.m.

M/S/C (Allen/Woodrow) To adjourn the meeting

Vote: Unanimous

Motion passed