

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
October 17, 2007**

Location: Saddle Creek Resort
Copperopolis, California

Time: 10:00 a.m.

Board Members Present: Louis Boitano – Amador County; Bill Claudino – Calaveras County; Jim DeMartini – Stanislaus County; Terry Woodrow – Alpine County

Board Members Absent: Brad Aborn – Mariposa County

Guests: Jessi Scofield; William Holmes; Kristi Dickens; Mike Corbin; Debbie Lackey; Nanette Wardle; Mike Corbin; Linn Doyle; Terri Norton; Cindy Young; Roland Poole; Linda Diaz

Staff: Steve Andriese – Executive Director; Douglass Sisk – Deputy Director; Tina Casias – Executive Secretary; Marilyn Smith – Response & Transport Coordinator

A. Call to Order

The meeting was called to order at 10:07 a.m. by Chairman Bill Claudino.

B. Welcome and Introductions

Board members introduced themselves (i.e. Supervisor Claudino, Supervisor Woodrow, Supervisor Boitano), and guests were subsequently asked to introduce themselves.

C. Correspondence

There was no correspondence to report on.

D. Additions/Deletions, Corrections to Agenda

Steve Andriese requested that an emergency item be added to the agenda as agenda item # G1.

M/S/C (Boitano/Woodrow) To approve agenda as amended adding agenda item # G1-
Amendment to Global Visions Consortium Agreement

Vote – Unanimous

E. Public Forum

There were no comments from the public.

F. Approval of Consent Calendar

M/S/C (Woodrow/Boitano) To approve consent calendar as presented

Vote – Unanimous

G. EMS Awards Presentation

Chairman Bill Claudino and Marilyn Smith of Mountain-Valley EMS Agency presented the 2007 EMS Personnel of the Year Awards as follows:

Debbie Lackey-EMS Dispatcher of the Year; Bill Holmes-EMS First Responder of the Year; Kristie Dickens-EMS EMT-1 of the Year; Nanette Wardle-EMS MICN of the Year; Mike Corbin-EMS Educator of the Year; Dr. Nimah Harrington-EMS Physician of the Year; Linn Doyle-EMS Administrator of the Year; Roland Poole-Paramedic of the Year

This year a new award was added; the *Director's Award*. The Executive Director, Steve Andriese, explained that this award was meant to give gratitude and recognition to an agency or individual that does not meet other award criteria, but has a significant role in impacting the EMS System.

The *Director's Award* was given to Teri Norton, Cindy Young, and staff of the Stanislaus County Disaster Control Facility.

Let the record show Supervisor DeMartini's arrival to be 10:15 a.m.

G1. Amendment to Global Visions Consortium Agreement (Emergency Item)

Steve Andriese reminded Board members how, at a previous meeting, they had authorized the MVEMSA Executive Director to sign a contract with *Global Vision Consortium* as a sub-contractor to a grant with the State EMS Authority to develop a *State Disaster Operations Manual*. MVEMSA received \$20K for helping to write the operations manual. The contract for the sub-contracting work ended on September 30, 2007.

Steve Andriese received a phone call from Calvin Freeman of Global Vision Consortium asking if the sub-contract could be extended to October 31, 2007, and increase the contract amount by \$5,000 for a total contract amount of \$25,000. This extension was to allow for completion of edits requested as a result of the preliminary review of the document.

Mr. Andriese requested the Board members approve the Executive Director to sign off on the contract, once it has been officially amended. He explained that the contract was not ready in time to present to the Board at this meeting.

M/S/C (Woodrow/Boitano)To extend the contract through the end of October 2007 for an additional \$5,000, and to allow Executive Director to sign off

Vote: Unanimous

H. Stanislaus County Ambulance Provider Agreements

Marilyn Smith informed Board members of several meetings the MVEMS Agency has been having with the Stanislaus County ambulance providers over the last several months, in order to develop new ambulance response agreements for the next 5 year period. Those agreements would go into effect on November 1, 2007.

The proposed agreements have already been reviewed by the Stanislaus County Counsel; brought before the Stanislaus County Emergency Medical Services Committee several times, as well as, a public hearing.

Marilyn Smith requested Board members approve and sign four out of the five ambulance provider agreements; and also asked that the Executive Director be allowed to sign off on the fifth ambulance provider agreement once all fees owed have been paid.

M/S/C (Woodrow/DeMartini)To approve ambulance provider agreements, and allow Executive Director to sign off on fifth agreement once all fees owed have been paid.

Vote: Unanimous

I. Approval of Agency Budget

MVEMS Agency Executive Director Steve Andriese reminded Board members of their approval of the preliminary budget submitted at the Board Meeting in June 2007. This allowed the Agency to continue to function financially.

At the time, he explained, the Agency did not have final figures for contracts at the County or State level. Since that time, the Agency has finalized those contract amounts. The contracts have been signed with the Counties, as well as, the State EMS Authority for State General Fund Grants.

After explaining other significant changes in the proposed budget, Mr. Andriese asked Board members to approve the final Agency budget for FY2007/08.

M/S/C (Boitano/Woodrow)To approve the final Agency budget for FY2007/08

Vote: Unanimous

J. Calaveras and Amador County MHOAC Functions

Steve Andriese provided the Board with some history concerning the MHOAC position. He explained that back in the 90's, the 11 counties in OES Region IV, along with Mariposa and Merced counties, established the standard Disaster Emergency Response Plan. The Disaster Plan could be created on a county-by-county basis, because each county is drawing on resources from neighboring counties on a real-time basis. The plans and terminology had to be consistent, so each county would be able to work with each other during a real disaster.

The plan consisted of the establishment of a position that was called an Operational Disaster Area Medical Health Coordinator. This position was established to insure that each county had a single point of contact in the event that medical resources were needed. The name of the position was changed about six years ago, and is now called the Medical Health Operational Area Coordinator or MHOAC.

Under the OES Region IV plan, the role of the MHOAC was only to be a point of contact for the requested mobilization and tracking of medical and health resources in the event of a disaster.

A change occurred in November 2006, AB586 was passed and went into effect. The MHOAC position was expanded significantly. The MHOAC position is now optional for counties to implement. However, most counties within the State of California have already implemented this position in light of 911, disaster preparedness, and Homeland Security.

This is an important position to have. The MHOAC, according to AB586, is responsible for not only the mobilization of medical and health resources, but for disaster planning in the EMS realm, as well as, public health. There are 17 objectives that must be met in the in the Disaster Plan. Nine of those objectives are in public health objectives.

Mr. Andriese explained that the issue was looked at in Stanislaus County. The Stanislaus County Board of Supervisors, because of the expansion, moved their MHOAC position to Public Health Officer in Stanislaus County.

He stated that he has submitted letters to both Amador County and Calaveras County Public Health Departments requesting they meet in order to talk about future plans for this position. He also stated that MVEMSA is willing to do the movement of resources, if that's required, but the additional responsibilities that are now associated with this position need to be addressed with the individual counties.

K. State General Fund Augmentation

Steve Andriese informed the Board that the last hope for augmentation through the Administrator process as a budget change with the EMS Authority was unsuccessful this year. Unfortunately, the State is in a financial crisis at the moment. The only hope is to look at legislation. Since bills have to be introduced by February 2008, there is only a small window of opportunity.

The Regional Administrators of all the EMS Agencies have been meeting on a regular basis to discuss future actions. What was proposed was that, collectively, all the EMS Agencies would like to hire a consultant, a lobbyist, to work on the issue in Sacramento to try and identify a sponsor for the bill; assist in the writing of the bill; and pushing it through the process.

Norcal EMS has on their Board of Director's, a former Supervisor of one of their counties, who has some background in the legislative process. There is initial commitment from the

Regions to pay for that position.

L. Agency and County Reports

Amador County – Supervisor Bill Claudino had nothing to report.

Alpine County – Supervisor Terry Woodrow had nothing to report.

Calaveras County – Supervisor Louis Boitano had nothing to report.

Stanislaus County – Supervisor Jim DeMartini had nothing to report.

Agency – Executive Director Steve Andriese reported on the agency office upgrade, and move. He reported how everything in the office had to be moved out, and a temporary office, within the same complex, was provided by the property management company. New carpet and paint has given the office a whole new look. The cost to the agency was zero, as these items were part of the negotiated lease.

M. Next Scheduled Meeting

The next scheduled meeting was for December 12, 2007. However, Supervisor Claudino and Supervisor DeMartini said they were not available on that date. The meeting was rescheduled for December 19, 2007.

N. Ajournment

The meeting was adjourned by Chairman Claudino at 11:12 a.m.