

Emergency Preparedness Coordinators Meeting: 05/07/07

**Attendance:**

Kay Gordon, chairperson, Doctors Medical Center  
Lynn Leatherman, Emanuel Medical Center  
Dan Cipponeri, Evergreen/Progress Valley  
Scott Penner, Golden Valley  
Renee Cartier, Stanislaus H.S.A.  
Richard McGinthy, Hospice  
Sharon Perry, Memorial Medical Center  
Tammie Waddle, MMC  
Alicia Hinshaw, Modesto City Fire  
Doug Buchanan, Mountain-Valley EMS Agency  
Vivian Thompson, Oak Valley  
Patrick Lynch, San Joaquin EMS/RDMHS  
Terry Nelson, Stanislaus Surgical Hospital  
Dan Stratman, Hospital Council  
Steve Andriese, Mountain-Valley EMS Agency  
Mike Corbin, AMR  
Deborah Thrasher, OES  
Karen Hall, DMC  
Justin Hess, Kaiser Permanente

**1. Welcome/Introductions:**

Renee called the meeting to order at 1:00 p.m

**2. Meeting Minutes:**

Corrections: Dr. Walker was in attendance at the February meeting. "Mobile Filed Hospital" should read "Mobile Field Hospital."

*M/S/C (Scott/Tammie: unanimous) to accept the minutes as presented.*

**3. System Saturation Issues**

Doug shared that the subcommittee is continuing to meet to develop the local Surge Policy. He also reviewed the state's current (PriceWaterhouseCooper) project for developing Surge guidelines, and encouraged everyone to review the draft documents due to be posted on the state's website by May 15 and provide feedback. The web address for the project is: [www.dhs.ca.gov/epo/surge](http://www.dhs.ca.gov/epo/surge)

**4. Patient Tracking**

Alicia shared that a Sidion presentation meeting was scheduled for May 10<sup>th</sup> from 10 a.m. to noon. Additionally, the Patient Tracking subcommittee has invited local EMS providers on May 16 at 9 a.m. to review START triage and discuss the implementation of "Triage Tuesdays." Doug also shared that the state's Surge project is also developing guidance for Patient Tracking.

**5. By-laws**

Copies of the draft bylaws were distributed. Comments should be forwarded to Terry Nelson by this Friday. The subcommittee will meet again and make recommendation at the next meeting for adoption of final bylaws.

**6. HRSA Grant**

Renee reported that the final MOU will be emailed out. The Final MOU incorporates comments received. The MOU describes the sharing of resources during an event among the local healthcare providers. We have a little more than \$44,000 still available. Renee sent out a list of proposed supplies (Rescue Randy, Rescue Sled, PAPRs training, Nitrile gloves, etc.). She will forward website links to each of these items, and has asked agencies to submit the numbers of each item being requested. Some facilities have still not spent their allotted training funds. June 1 will be the deadline for submission of training invoices. After some discussion regarding the use of unexpended funds, the committee suggested using these funds for START triage training materials (videos, CDs, etc.). Renee requested that information be emailed to her regarding training materials before the next meeting. She also stated that only 13 agencies are eligible for these funds. The committee suggested that each of these agencies receive the training materials, and those agencies may make it available to others.

**7. Roundtable Reports:**

-Dan Stratman reiterated his role with Hospital Council, funded through HRSA to assist with Hospital Surge plans.

-Kay shared that she and Tammie will be conducting a couple of courses for ICS100/200/NIMS produced by Kaiser and OES.

-Deb shared that OES has a NIMS training program (4 hour video) posted on the OES website. The program is divided into three session, with an accompanying test for each session. The web address is: [www.scoes.info](http://www.scoes.info). She claims they are still in the beta-test stage, but has feedback on the current program. This program meets ICS100/200/NIMS requirements. They are also working on scheduling ICS300 and ICS400 training.

**8. Next Meeting: June 4, 2007**