

Healthcare Emergency Preparedness Council  
 January 7, 2008  
 Memorial Medical Center  
 1700 McHenry Ave, Modesto (McHenry Village)

<b>In Attendance:</b>	<b>Absent:</b>
Mike Corbin, AMR Patricia Maritn, CDHS-EPO Richard McGinthy, Community Hospice Rashmi Birla, Country Villa Modesto Nursing Kay Gordon, Judy Mahan, DMC Renee Pimentel, EMC Don Baily, Evergreen Convalescent Daniel Cippioneri, Evergreen/Progress Valley Scott Penner, Chair, Golden Valley Health Center John Walker, MD, Randy Fike, Rosie Lopez, Renee Cartier, HAS Ryan Zollicoffer, Kaiser Permanente Tammie Waddle, Marianne Shaw (secretary), Sharon Perry, Cindy Young, MMC Alicia Hinshaw, Modesto City Fire Jim Worobe, Richard Murdock, MVEMSA Vivian Thompson, Oak Valley Hospital Patrick Lynch, RDMHS Becky Crow, Yosemite Comm College District Ken Huntley, SCDMH-ES	Karen Hall, Dave Plantier, DMC Lynn Leatherman, EMC Troy Lute, Jeff Wilson, Gallo Scott Seamons, HCA Bob Castillo, Kindred Michael Rossini, MD, Medical Society David Sasser, MD Tom Brennan, Modesto City Fire Doug Buchanan, Steve Andriese MVEMSA Mike Wilkinson, OES Darrell Frietas, Stan County Sheriff Teri Norton, Stan County DCF Terry Nelson (Vice Chair), Stan Surgical Hospital

1. Welcome and Introductions  
 Scott Penner called the meeting to order at 1300 and welcomed everyone. Self introductions were conducted.
2. Approval of Minutes  
**Motion: (Dan Cippioneri/Renee Cartier ) to approve the minutes as presented.**
3. Review of Attendee List  
 Asked members to review the roster and confirm who voting member for agencies with multiple members. Bylaws to be reissued to members. Note: After six consecutive meetings, new members become voting members.
4. Public Comment:  
**Public comment periods:** Matters under the jurisdiction of the HEPC, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the HEPC for consideration. However, California law prohibits the HEPC from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the HEPC. Any member of the public wishing to address the HEPC during the Public Comment period will be limited to a maximum of 5 minutes.

Please review above statement, revised to meet the bylaws so we can make comments at next meeting. Decision to be made to continue with comment or not.

5. Top Tracking Systems  
EMSystem Replacement

Have a committee, so far, requests have been made to have input from Emanuel, MMC, DMC, OVHS, and DCF for input on pros/cons of EMSystem to determine what to look for in a evaluations. Sharon stated that MMC has submitted comments to committee. Dr Walker to attend a meeting at EMSA Wed 2pm regarding EMSystem. Dr Walker to see if HEPC subcommittee member to attend also.

6. Emanuel Power Outage Update (Renee Pimentel): Not present at this time.

7. OES Draft Template: Chief Wilkinson not present to comment.

Dr Walker stated that it was his belief the template had to do with the restructuring the staffing of OES. Meeting 23<sup>rd</sup> at OES with Hospital representatives regarding staffing effects and Emergency response. Dr Walker will have a better sense after that meeting. Update in Feb from the Chief.

8. May Drill

Heat Emergency affecting Humans, animals and power delivery suggested.

OES proposing format to coordinate a disaster drill in op area; Partnering with us on this drill. Due to the extended fire season the traditional Fire Dept drill is suggested for May. Chief Wilkinson to report in February.

9. Main Group / Sub-Committee Discussion – Kay Gordon

Concerning restructure of this council. The Bylaws committee, while reviewing the model in Oregon suggests determining which sub-committees are permanent and which are Ad Hoc. Terry has a template which he will be asked to bring next month.

Currently the sub-committees he have are ED managers which meet quarterly, System saturation and Patient Tracking. Ad Hoc sub-committees are ACS, bylaws. These have been driven by grants or long term success needs.

All sub-committees need to have minutes and a report back to the council. The agenda will reflect Standing or Ad Hoc sub-committee to eliminate confusion.

## 10. System Saturation – Teri Norton

Teri not present, Cindy Young presenting statistics. The 2006 stats were presented for comparison with 2007 given out last month. Renee stated that a side by side analysis would be helpful; the more years the better. Cindy stated she would take the request back to Teri to add 2005 and 2006 to the comparison. This would allow for cyclic analysis. The graphs at the end of the comparison would also reflect this.

## 11. Patient Tracking – Randy Fike

Randy explained Handouts –

- Top sheet has Drill dates for '08 with format of what is being tracked.
  - Note: Format changing – 12 hr shift period to allow for more 911 calls per drill – Once a month
- Bottom sheet– Reporting of patient sent to MMC during Drill Dec 18 and 20. Sharon to add explanation to page. Continue to have issues with tags contaminated strip being left on. Compliance to tracking data on bottom. Added will be the number of 911 calls vs how many patients triaged.

Placed by	Transp. By	PCR	Tag #	START used	PER info	VS	TX doc	Triage appr	TAG ref	TAG VIS	Comments
Who placed the tag	Agency transporting - 503 is AMR	the number in the upper right corner of treatment record	triage tag # given to patient	Was START used on the patient	Was personal info complete	Vital Signs present	Was Tx documented	Was START triage appropriately used	Was the triage tag referenced in the PCR	Was the triage tag visible	Other issues with tagging, contaminated strip felt on

- No information has been received from DMC. Sharon to send format to DMC so they can use same format for consistency.
- Next drill Thursday. First in new format and Turlock to participate (according to Alicia.) Salida still needs to train. There is a Patient Tracking meeting Wednesday.

**Motion – (Judy Mahan/Renee Cartier) To continue to bring Patient Tracking Drill report to meeting each month for council review.**

## 12. Operational Area EOC Workgroup – Chief Mike Wilkinson

Public Health – EMS. Update next month

## 13. HRSA Grants – Renee Cartier

- HPP
  - Submitted – no items rejected. Just need clarification on a few items.
- ACS- Ad Hoc

- Nearly completed. SOP's sent to hospitals for clinician review. Order placed and due mid Feb. Gallo has contacted and looks like they will store. Gallo recommended the Manufacturer council for additional storage needs.
- MOU's – Report
  - All hospitals have signed. Need Ambulance and Long term care signitures. Renee attending Long-Term meeting with Daniel this week. Hope to meet face-to-face soon with Long-term representatives.
  - Daniel requests N-95 training for Long-term facilities. HSA to have 10 fit-testers soon and will work to assist.

#### 14. Public Health Officer Report - Dr Walker

- a. Focus on seasonal issues – Regionally and State
- b. Thus far slightly below average influenza season – still not good news. Kaiser has a good survey system that the state uses to inform Health Depts. North higher rate than South so far. Also, a higher number RSV cases reports in No Cal this season. Rise began in Nov. Not sure of explanation. (Last year Long-term care evaluation revealed RSV.) Significant Regional RSV issues exist. Important for everyone to recognize our region Influenza doesn't officially start here until January. Please remember the importance of vaccination; pass along.
- c. Good news! Our air quality has been usually good. Dr Walker feels our system saturation event last Feb. was related to air inversion. Our surveillance last year on Ambulance dispatch call volume was an indicator that something was going on. Also helpful to know if long-term census increases.
- d. Follow through Health Executive Surge Roundtable. Exec – policy group – Stan County- CEO, CFO CCO. Goals to meet 2x year; May and Nov. Fall prepare for winter flu. Minutes out few weeks ago. May 5 next meeting, need to begin to prepare. Most significant outcome was decision to focus on County surge policy. System saturation is a pre hosp and ED issue. Surge is an executive level decision; CNO's to assist with formulation of policy. Nancy Fisher to represent HSA.
- e. HEPC chair is a standing member of Executive group.

#### 15. CA Dept Public Health – Patricia Martin

CHA hospital coordinators will not be working with CDPH on hospital side of HRSA grant.

Price Waterhouse – Out this month. (Jan)???. Long term, to be delayed.

#### 16. CA HA: Scott Not present

## 17. Roundtable

Cindy – Main group vs sub. ED group – recommend to them of what would like to see. Now meet quarterly. What to report back to HEPC. Needs to have discussion somewhere.

Dr Walker believes that ED mgrs- Health Exec is key. Challenges to take to Exec. Add as standing Committee with quarterly – with report. Next Feb. March to report back. Surge policy may be topic.

Alicia – Emergency Preparedness Issue– In event of disaster, triaging and the need for equipment – basic supplies. Years ago, trailer in back of Scenic- Alicia charged with finding this trailer, Owned by county. Jim states it's gone – no records of what and where gone. Possible parts to be kept be Empire fire. Cache is no longer available. Patterson has a trailer with "stuff" to be inventoried this Winter. Concern- NO medical Caches exist. Alicia asks that we look at a replacement.

Salida has Communication truck. Disasters medical supply units are available. Stan County will receive one supply truck to support ambulance teams. Randy Lithicomb has info, Renee has copy of inventory, AMR to store. If disaster hit tomorrow, ambulances will work together to provide care. Mike states it's O2 source and supply is greatest risk. Hardware is not an issue. SJ received their truck just before Golden Guardian. It's available to us in meantime if necessary. ACS trailers will have equipment to be pulled from also if needed Alicia needs to know how to get if needed. A process for requesting support needs to be in place.

Judy – Support truck and EMSA roles. Suggests a presentation to notify everyone on what is available. Pat is region contact for DMSU (disaster medical support units) Region received 4 (2 sac, 1 SJ, 1 Stan). Requesting agency for DMSU/strike team? EMSA goes to region – to RHOC – strike team request. Within region – PAT – Outside, state, coordinated through OES – RHOC. All resources requested through EOC – resource coordinator. All strike teams comes with leader.

Pat -Cal Med volunteers (ESAR-VIP) roll out to operational areas. SJ is one of first to receive training. 3 or 4 phases will exist with roll out.

Jim needs clarification on policy proposal on Stan surge – EMSA was asked for this. Agency has been working on it. Surge Policy came from consultants??? Doesn't differentiate between system saturation and surge capacity. Recommendation to Jim is to sit on it; Executive group to develop this. It is a hospital issue. Cindy will talk to EMSA about this.

Dan – Ask to contact Chief Wilkinson regarding MID presentation. When will this happen.

18. Meeting Adjourned: 1415

19. Next Meeting: February 4, 2008 – 1pm at Memorial Education Center – McHenry

