



Mountain-Valley

Emergency Medical Services Agency

**REGIONAL ADVISORY COMMITTEE MEETING
WEDNESDAY, May 18, 2005
Lake Tulloch Resort**

MINUTES

MEMBERS PRESENT

Don Zyski, Calaveras County Representative
Mildred Zyski, Calaveras County Representative
Randy Pirtle, Stanislaus County Representative
Mike Skinner, Stanislaus County Representative
Alan McNany, Amador County Alternate
Bradley Sidwell, Alpine County Representative
Jesse Figueroa, Mariposa County Representative
Suzanne Turpin, Mariposa County Representative

MEMBERS ABSENT

Al Lennox, Amador County Representative
Lee Winton, Amador County Representative
Kim Gleason, Calaveras County Representative
Cindy Woolston, Stanislaus County Representative
Drew Hood, M.D., Amador County Representative

STAFF

Doug Buchanan, Deputy Director

GUESTS

Laura List, Dennis Nelson

CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Chairman Don Zyski, and introductions were made.

CONFLICT OF INTEREST STATEMENTS/FAIR POLITICAL PRACTICES

Mr. Buchanan reminded members that the Form 700 was due earlier this year, and that submission of this form is required by law, otherwise the FPPC allows the Agency to fine members whose form is not submitted on time. Chairman Zyski reminded Committee members that they need to recuse themselves if they have a financial interest in matters before the Committee.

PUBLIC COMMENT - None

ACCEPTANCE/ADDITIONS/DELETIONS TO AGENDA

M/S/C (M. Zyski/McNany) To accept the agenda as presented.

Vote: Unanimous

CORRESPONDENCE/INFORMATION

- Mr. Buchanan reported that letters were sent to Board members regarding members whose terms are to expire in June.

APPROVAL OF OCTOBER 2004, MINUTES

Mr. Buchanan reported the March 2005 minutes were not yet available and requested that this item be deferred to the next meeting.

STATUS OF POLICIES UNDER DRAFT OR REVISION

Mr. Buchanan reported that the following policies are currently being drafted or revised:

- Calaveras County Chempack Deployment (new)
- Stanislaus County Chempack Deployment (new)
- EMS Dispatch Center Standards (being revised)

STATUS OF POLICIES OUT FOR 60-DAY REVIEW/COMMENT

Mr. Buchanan reported that there are no policies out for 60-day review at this time.

REVIEW AND CONSIDER POLICIES

Mr. Buchanan reported that no comments were received by the EMS Agency during the 60-day review and comment period.

Review and Consider New Policy 161.00 Mark I Kit Administration

Mr. Buchanan reported that this policy was developed with input from fire, ambulance, and public health representatives, as part of the Homeland Security and HRSA projects.

M/S/ (M. Zyski/Pirtle) To accept the Policy 161.00 Mark I Kit Administration as presented

VOTE: unanimous

Review and Consider New Policy 221.00 Early Defibrillation Tech - Accreditation

Mr. Buchanan reported that this policy is obsolete, since certification by the EMS Agency is no longer required

M/S/ (M. Zyski/Pirtle) To delete the Policy 221.00 Early Defibrillation Tech - Accreditation

VOTE: unanimous

Minutes - RAC
November 17, 2004
Page 3

Review and Consider New Policy 261.00 Mark I Kit Provider Agency

Mr. Buchanan reported that this policy was also developed with input from fire, ambulance, and public health representatives, as part of the Homeland Security and HRSA projects.

M/S/ (M. Zyski/Pirtle) To accept the Policy 161.00 Mark I Kit Provider Agency as presented

VOTE: unanimous

Review and Consider New Policy 546.10 Trauma Center Bypass

Mr. Buchanan reported that this policy was also developed in order to clarify the criteria and process for a Trauma Center to go on by-pass. Laura List suggested changing the title on page 2, section V. A. from "Trauma Case Manager" to "Trauma Nurse" to be a more generic reference to the on-duty nurse at each Trauma Center.

M/S/ (M. Zyski/Pirtle) To accept the Policy 546.10 Trauma Center Bypass with the suggested modification

VOTE: unanimous

Appointment of Nominations Committee

Chairman Zyski appointed Jesse Figueroa, Alan McNany, and Randy Pirtle to serve on the Nominations Committee, and to present nominations for Chair and Vice Chair at the next meeting.

Review Attendance Records/ Consider Action Regarding Membership

Mr. Buchanan reported that the terms of the two members terms that have missed the past two consecutive meetings are scheduled to expire next month and have expressed that they do not wish to renew their membership.

Agency/County Reports

Members shared activities occurring within their local areas.

Next Meeting: July 20, 2005

Adjournment: The meeting was adjourned.