

**REGIONAL ADVISORY COMMITTEE MEETING**  
**July 19, 2006**  
**Minutes**

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**Location:** Lake Tulloch Resort  
Copperopolis, California

**Time:** 1:00 p.m.

**Committee Members Present** Don Zyski, Calaveras County; Mildred Zyski, Calaveras County; Randy Pirtle, Calaveras County; Suzanne Turpin, Mariposa County; Mike Skinner, Stanislaus County; Cindy Woolston, Stanislaus County; Alan McNany, Amador County Alternate

**Committee Members Via Teleconference** None

**Committee Members Absent:** Drew Hood, M.D., Amador County; Al Lennox, Amador County; Laura Shause-List, Stanislaus County

**Guests:** Peggy Holbrook; Kim Adams

**Staff:** Steve Andriese - Executive Director; Kevin Mackey, M.D. – Medical Director; Douglass Sisk – Deputy Director; Cindy Murdaugh – Training, Certification, and Communications Coordinator; Jim Worobe – Amador/Calaveras/Stanslaus EMS System Coordinator; Marilyn Smith – Response and Transport Coordinator; Linda Diaz – Trauma Coordinator

**CALL TO ORDER**

The meeting was called to order at 1:00 p.m. by Chairman Mike Skinner, and introductions were made.

**CONFLICT OF INTEREST STATEMENTS/FAIR POLITICAL PRACTICES**

Chairman Skinner reminded Committee members to recuse themselves if they have a financial interest in matters before the Committee.

**PUBLIC COMMENT** None

**ACCEPTANCE/ADDITIONS/DELETIONS TO AGENDA**

**M/S/C (D. Zyski/M. Zyski) To accept the agenda as presented.**

**Vote:** Unanimous

**CORRESPONDENCE/INFORMATION** None

**APPROVAL OF MAY 2006 MINUTES**

**M/S/C (Woolston/M. Zyski) To accept the May 2006 minutes as presented.**

**Vote:** Unanimous

**ELECTIONS FOR CHAIR AND VICE CHAIR FOR 2006/07**

Mr. Andriese advised the Committee that the Nominating Committee proposes Mike Skinner for Chairperson and Laura Shause-List for Vice Chair.

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Chairman Skinner asked for nominations from the floor. Being no further nominations a motion was made to close nominations.

M/S/C (M. Zyski/Woolston) To close the nominations.

**Vote:** Unanimous

By a unanimous vote of the Committee, Mike Skinner was elected Chairperson and Laura Shause-List was elected Vice Chair for FY 2006/07.

**POLICIES FOR REVIEW**

Mr. Andriese stated that the group of policies being reviewed fell under either the Operations or Medical Subcommittees which met this morning. There were no administrative policies to review.

Operations Subcommittee Report

The Subcommittee reviewed policies *441.00 EMS Aircraft Policy Definitions, 442.00 Region Based Aircraft Provider, 443.00 Out of Region Based EMS Aircraft Provider, 444.00 Aircraft On-Line Medical Control, 445.00 EMS Aircraft Request – Cancellation Policy, 446.00 EMS Aircraft Provider Dispatch, 447.00 Aircraft Landing Site Policy, and 448.00 EMS Aircraft Patient Destination.*

Marilyn Smith, spokesperson for the Operations Subcommittee, reported that they reviewed the policies and the written comments and accepted all the policies as presented, with one exception:

Policy 448, EMS Aircraft Patient Destination policy - The subcommittee suggested that language be added to Section C.2. as follows: “Hospital Heliports *and emergency landing sites located on hospital grounds are ...* This would address the fact that Oak Valley Hospital may lose their designation as a heliport, and they are looking at the possibility of having an emergency landing site.

Mr. Andriese stated that the Committee members received copies of the written comments and staff responses. He asked if anyone wanted to comment further.

Medical Subcommittee Report

The Subcommittee reviewed policies *535.30 Draft Trauma Team Activation and 553.25 Trauma Triage and Patient Destination.*

Linda Diaz reported that the subcommittee reviewed the policies and written comments and accepted them as presented. She explained the reasoning behind the changes to the policies, and stated that the changes were strongly recommended by the Trauma Site Survey Team.

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M/S/C (M. Zyski/McNany) To approve Policies 441.00 through 448.00 as presented, with the addition of the change to 448.00, Section C.2 (as described above).

**Vote:** Unanimous

M/S/C/ (D. Zyski/McNany) To approve Policies 535.30 and 553.25 as presented.

**Vote:** Unanimous

There were two additional policies on the agenda:

Marilyn Smith stated that the Operations Subcommittee approved the changes to 551.20 and the deletion of policy 821.00.

551.20 Early Defib Program Treatment Guidelines

There were changes made to 551.20, *Early Defib Program Treatment Guidelines* to conform to state regulation.

Staff recommended that policy 821.00 *MCI Receiving Facility Status Reports Protocol* be deleted as a policy as it was duplicative of Manual III of the MCI Plan.

M/S/C (Woolston/M.Zyski) To approve the changes to 551.20 as presented, and to delete 821.00 as recommended.

**REVIEW ATTENDANCE RECORDS/CONSIDER ACTION**

Mr. Andriese reported that the members were all in compliance with the attendance requirements, and therefore no action was recommended.

**AGENCY/COUNTY REPORTS**

Agency: In response to a question regarding future systemwide changes to the protocols, Dr. Mackey reported that are new policies out for 60-day review such as pacing capanography and transcutaneous pacing. A training class is being planned.

Dr. Mackey reported that the basic CPR guidelines are going to be changed to meet the 2005 ACLS guidelines. However, due to all the changes currently being made to the policies, it will be a while until the CPR guidelines are changed.

Steve Andriese reported that the Agency is pleased to welcome Douglass Sisk as Deputy Director, and Cindy Murdaugh as Training, Certification, and Communications Coordinator.

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Calaveras County

Randy Pirtle reported that there was a fire at Ward's Crossing Road.

Steve. Andriese reported that American Legion Ambulance and Ebbetts Pass Fire have just completed their first year of service under the EOA established last year. Things are going well.

Amador County

Alan McNany reported that the Sutter Amador Hospital expansion continues. He also reported that most of the public service agencies have AEDs. There are 38 in the county. The private sector is considering acquiring them, as well.

Mariposa County

Suzanne Turpin reported that they are trying to get an ethics training class going before January. She also reported that the temporary bridge being erected to get around the slide is nearly finished.

Stanislaus County

Cindy Woolston reported on their new dispatch center. They are working on the San Joaquin issues.

Mike Skinner reported that the fire on the West Side has been contained.

**NEXT MEETING:** September 20, 2006, 1 p.m., Lake Tulloch Resort

**ADJOURNMENT:** The meeting was adjourned at 2:12 pm.