

REGIONAL ADVISORY COMMITTEE MEETING
Wednesday, November 16, 2005
Lake Tulloch Resort

MINUTES

MEMBERS PRESENT

Al Lennox, Amador County Representative
Drew Hood MD, Amador County Representative
Alan McNany, Amador County Alternate
Cindy Woolston, Stanislaus County Representative
Mike Skinner, Stanislaus County Representative

MEMBERS ABSENT

Don Zyski, Calaveras County Representative
Mildred Zyski, Calaveras County Representative
Suzanne Turpin, Mariposa County Representative

STAFF

Steve Andriese, EMS Agency Executive Director
Doug Buchanan, EMS Agency Deputy Director
Bob Strain, EMS Agency Certification & Training Coordinator

CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Chairman Mike Skinner, and introductions were made.

CONFLICT OF INTEREST STATEMENTS/FAIR POLITICAL PRACTICES

Chairman Skinner reminded Committee members that they need to recuse themselves if they have a financial interest in matters before the Committee.

PUBLIC COMMENT None

ACCEPTANCE/ADDITIONS/DELETIONS TO AGENDA

M/S/C (Lennox/Hood) To accept the agenda as presented.

Vote: Unanimous

CORRESPONDENCE/INFORMATION

Mr. Buchanan shared that the EMS Agency had received a letter of resignation from Randy Pirtle, as well as an acceptance letter from the Stanislaus County Board of Supervisors. Additionally, he shared that Mr. Pirtle is currently applying to the Calaveras

County Board of Supervisors for appointment to this committee, since he owns a residence in that county.

APPROVAL OF MAY 2005 MINUTES

M/S/C (Lennox/Hood) To accept the May 2005 minutes as presented.

Vote: Unanimous

APPROVAL OF SEPTEMBER 2005 MINUTES

M/S/C (Lennox/Hood) To accept the September 2005 minutes as presented.

Vote: Unanimous

STATUS OF POLICIES UNDER DRAFT OR REVISION

Mr. Buchanan reported that the following policies are currently being drafted or revised:

- 442.00 Out-of-Region Based EMS Aircraft
- 560.11 Documentation of Patient Contact
- 580.10 Interfacility Transfers
- 580.11 Ambulance Transfer Policy
- 821.00 MCI Receiving Facility Status Reports Protocol

STATUS OF POLICIES OUT FOR 60-DAY REVIEW/COMMENT

Mr. Buchanan reported that the following policies are currently out for 60-day review/comment:

- 311.00 EMS Dispatch Center Standards
- 554.00 ALS Introduction
- 811.00 Ground Ambulance Triage Packs

REVIEW AND CONSIDER POLICIES

Review and Consider Updates to Policies 131.00 Policy Development Process, 132.00 Policy Revision Process, and 133.00 County-Specific Policy Development Process

Mr. Buchanan reported that these policies contained minor revisions and that no comments were received during the 60-day public comment period.

M/S/ (Woolston/Lennox) To accept Policies 131.00 Policy Development Process, 132.00 Policy Revision Process, and 133.00 County-Specific Policy Development Process as presented

VOTE: unanimous

Review and Consider Updates to Policy 407.00 Drug & Equipment Inventory

Mr. Buchanan reviewed the proposed changes from the morning subcommittee meeting.

M/S/ (Hood/Lennox) To accept Policy 407.00 Drug & Equipment Inventory as presented

VOTE: unanimous

Review and Consider Updates to Policy 412.20 ALS Transfer of Care

Mr. Buchanan reviewed the proposed changes from the morning subcommittee meeting,

M/S/ (Lennox/Hood) To accept Policy 407.00 Drug & Equipment Inventory as presented

VOTE: unanimous

Review and Consider Updates to Policy 535.30 Trauma Team Activation

Mr. Buchanan reviewed the proposed changes from the morning subcommittee meeting,

M/S/ (Woolston/Lennox) To accept Policy 535.30 Trauma Team Activation as presented

VOTE: unanimous

REVIEW ATTENDANCE RECORDS/CONSIDER ACTION

Mr. Buchanan reported that the members that were absent at the last meeting are present during today's meeting, therefore no action was recommended.

AGENCY/COUNTY REPORTS

MVEMSA: Staff reported that the Agency is currently recruiting for several positions, including: EMS Medical Director, Disaster/Communications Coordinator, and an Amador/Calaveras Local HRSA Coordinator

Amador: Amador County representatives reported that new hospital construction has begun. Mr. Lennox shared that he sits on a committee to the hospital.

Calaveras: Mr McNany reported that operations in Calaveras are going smoothly. Mr. Lennox reported that their company is currently approaching various committees in the county to offer participation, such as Public Health, Seniors groups, etc.

NEXT MEETING: Mr. Buchanan reported that the regularly scheduled meeting for January would likely be cancelled due to a lack of agenda items, and that the following regularly scheduled meeting would be March 15, 2006.

ADJOURNMENT: The meeting was adjourned.