

TITLE EMT-P ACCREDITATION

APPROVED: SIGNATURE ON FILE IN EMS OFFICE  
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**EMT-P ACCREDITATION**

I. AUTHORITY

In accordance with Section 100165 of the California Code of Regulations, the local EMS agency may accredit a California licensed paramedic to practice in its jurisdiction.

II. DEFINITIONS

- A. "Accreditation" means authorization to practice EMT-P skills in those counties in the region where orientation of the local EMS system has been completed.
- B. "Agency" means the Mountain-Valley Emergency Medical Services Agency.
- C. "Mountain-Valley EMS System" means the geographic areas within the member counties of the EMS Agency.

III. PURPOSE

The purpose of this policy is to provide a mechanism whereby individuals may acquire and maintain paramedic accreditation.

IV. POLICY

- A. A candidate shall be granted a thirty (30) day pre-accreditation period which begins upon payment of an accreditation fee and completion and submission of an application. At the end of thirty (30) days, if the individual has not successfully completed the Agency orientation process, or met any other pre-accreditation requirements, the individual will no longer be able to function as a paramedic in the Mountain-Valley EMS System. He/she may reapply for accreditation by paying another initial accreditation fee.
- B. A candidate may apply for a thirty (30) day extension by submitting the request in writing to the Agency prior to the expiration of the initial thirty (30) day preaccreditation period. If the pre-accreditation requirements have not been met within this thirty day extension, an additional thirty (30) day extension may be requested by submitting the request in writing to the Agency and by paying another initial accreditation fee.
- C. An individual shall be limited to applying for accreditation up to three (3) times during a twelve month period.
- D. During this preaccreditation period, an individual may function as an EMT-P within the Mountain-Valley EMS System:

1. Limiting their scope of practice to the State of California basic scope of practice as a second paramedic until s/he is accredited.
  2. May only perform the local optional scope of practice while in the presence of the field evaluator who is ultimately responsible for patient care.
- E. An EMT-P, once accredited by the Agency, shall be considered accredited as long as they:
1. Maintain licensure as an EMT-P, by the State of California.
  2. Successfully complete any requirements imposed by the Agency Medical Director for an Agency approved Expanded Scope of Practice Class, and Policy Update Class
  3. Meet any requirements of the System-wide CQI program.
- F. An accredited EMT-P must notify the Agency, within five (5) days, of any change in address, telephone or e-mail contact information.
- G. All accredited EMT-P's must submit, every two years, an information update sheet and a copy of a newly issued State EMT-P license in order to maintain accreditation.

#### V. PROCEDURE

- A. A candidate shall be granted a thirty (30) day pre-accreditation period which begins upon payment of an accreditation fee and completion and submission of an application which includes:
1. A copy of a current California EMT-P license;
  2. Proof of successful completion of the OES Region IV 8-hour Multi-casualty Incident (MCI) Field Operations Course, or a signed agreement to successfully complete an OES Region IV 8-hour Multi-casualty Incident (MCI) Field Operations Course within thirty (30) days of the beginning date of the first pre-accreditation period;
  3. A signed statement verifying testing in the paramedic basic scope of practice and any additional drugs or procedures in the expanded scope of practice adopted by the Agency;
  4. A copy of a current driver's license or California identification card
- B. The following pre-accreditation process shall be completed and all documents submitted within the thirty (30) day pre-accreditation period:
1. The candidate must pass a CLOSED book written examination with a 80% or better score on the Agency ALS Treatment Protocols, Policies and Procedures. CANDIDATES THAT RECEIVE LESS THAN 80% WILL BE NOTIFIED WHICH QUESTIONS THEY MISSED. THEY WILL BE ALLOWED TO RETEST, TAKING A CLOSED BOOK EXAM, UNTIL THEY RECEIVE A MINIMUM SCORE OF 80%. THE CANDIDATE MAY NOT RETEST ON THE SAME DAY AS THE INITIAL EXAM. THEY MUST CONTACT THE AGENCY AND REQUEST TO SCHEDULE A DATE AND TIME TO RETEST.

2. The candidate for initial accreditation shall be required to successfully complete a pre-accreditation field evaluation to consist of up to ten (10) ALS responses. This requirement may be waived or modified at the discretion of the Agency Medical Director. This field evaluation must be continuously supervised at all times by a paramedic currently accredited with the Agency and has a minimum of one year experience within the Region.
    - a. Paramedics who have successfully completed their entire field internship with an ambulance provider within the MVEMSA Region within the last six months will not be required to complete the Pre-Accreditation Field Evaluation.
  3. The candidate shall complete an orientation of the local EMS system as prescribed by the Agency, which shall not exceed eight (8) classroom hours.
  4. The candidate shall demonstrate proof of present employment or a written commitment for employment by an Alpine, Amador, Calaveras, Mariposa or Stanislaus County designated ALS provider agency.
- C. Upon successful completion of the pre-accreditation requirements, an accreditation card will be issued.
- D. To maintain accreditation the paramedic must complete and submit, every two years an Information Update Form and a copy of a valid newly issued EMT-P license from the State of California.
- E. The Medical Director of the local EMS Agency may suspend or revoke accreditation if the paramedic does not maintain current licensure or meet local accreditation requirements.
- F. If accreditation is suspended, or revoked, the affected paramedic shall be entitled to appeal the decision. The process for appeal is outlined in Agency Policy #161.00, Appeals Process.
- G. Disciplinary proceedings shall be conducted in accordance with Title 22, Division 9, Chapter 4, Section 100165 (i) of the California Code of Regulations