

APPROVED: SIGNATURE ON FILE IN EMS OFFICE  
Executive Director  
  
SIGNATURE ON FILE IN EMS OFFICE  
Medical Director

EFFECTIVE DATE: 07/01/2011  
SUPERSEDES:  
REVISED:  
REVIEW DATE: 07/2016  
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**NIMS TRAINING REQUIREMENTS**

I. **AUTHORITY**

Health and Safety Code Division 2.5 Section 1797.220 and Homeland Security Presidential Directive - 5

II. **DEFINITIONS**

- A. NIMS –National Incident Management System developed by the Department of Homeland Security by Homeland Security Presidential Directive – 5.
- B. ICS – Incident Command System is an incident-focused organizational structure that can be implemented along side of the day-to-day administrative structure of an organization.

III. **PURPOSE**

To establish training requirements for emergency response personnel to meet standards identified in NIMS. It is the responsibility of an ambulance provider agency or authorized ambulance dispatch center to ensure that their personnel meet the requirements of this policy.

IV. **POLICY**

- A. All EMT-I's and EMT-P's employed by an ambulance provider, EMD's employed by an authorized ambulance dispatch center, and any personnel with an ambulance provider or dispatch agency that has a direct role in emergency preparedness, incident management, or response, must within six (6) months of hire, complete the following training programs:
  - 1. ICS 100
  - 2. ICS 700
- B. All EMT-I's and EMT-P's and EMD's employed in a supervisory role by an ambulance provider or authorized ambulance dispatch center, within six (6) months of hire, shall complete the following training programs:
  - 1. All Classes identified in IV.A.
  - 2. ICS 200

- C. All EMT-I's and EMT-P's or other personnel employed, in an upper management role, by an ambulance provider or authorized ambulance dispatch center, within twelve (12) months of hire, shall complete the following training programs:
  - 1. All classes identified in IV.B.
  - 2. ICS 300
  - 3. ICS 400
  - 4. ICS800
  
- D. All personnel employed by an ambulance provider or authorized ambulance dispatch center, who have the responsibilities listed below, within six (6) months of hire or within six (6) months of implementation of this policy, shall complete the following on-line training programs:
  - 1. Multi-Agency Coordination  
IS701 Multi-Agency Coordination
  
  - 2. Public Information Officer  
IS702 Public Information Systems3
  
  - 3. Resource Management  
IS703 Resource Management
  
  - 4. Communication/Information Management  
IS704 Communication/Info Management

V. PROCEDURE

- A. All ambulance providers and authorized ambulance dispatch centers shall submit to the Mountain-Valley EMS Agency a report each February that details the number of employees that are identified in IV A, IV B, IV C and IV D and the number that have met the policy requirements.