



Mountain-Valley

Emergency Medical Services Agency

Directions for Completion of Fingerprint Background Check EMT Certification/Recertification Applicants

1. Obtain a "Request for Live Scan Service" form from the EMS Agency. You can pick up a form at the EMS Agency or request (by telephone, 209-529-5085, or via e-mail, jthompson@mvemsa.com) that one be mailed to you. *The background check process must be completed for each Agency that requires one. Information obtained in a DOJ/FBI Background Check cannot be shared between Agencies.*
2. Complete the fields listed below (please see attached sample form):

ORI: A2014

Type of Application: Emergency Med Tech/Cert

Job Title or Type of License, Certification or Permit: Mountain-Valley EMS Agency

Agency authorized to receive criminal history information: Mountain-Valley EMS Agency

Mail Code (five digit code assigned by DOJ): 07792

Street No. Street or P.O. Box: 1101 Standiford Avenue, Suite D-1

Contact Name: Cindy Murdaugh

City: Modesto

State: CA

Zip Code: 95350

Contact Telephone No.: 209-529-5085

Name of Applicant: Enter your last name, first name and middle initial

Alias: Enter any other names you've used

Driver's License No.: Enter your California Driver's License number

Date of Birth: Enter your date of birth

Sex: Check the appropriate box

Height: Enter your height (feet and inches)

Weight: Enter your weight

Eye Color: Enter your eye color

Hair Color: Enter your hair color

Place of Birth: Enter your place of birth

SOC: Enter your social security number

Home Address: Enter your home street address, city, state and zip code

Level of Service: Check the DOJ **AND** the FBI box

DO NOT COMPLETE ANY OTHER FIELDS ON THE FORM

(If the form is filled out incorrectly, DOJ may reject it, requiring the background check to be repeated, including additional fees.)

3. Please have the Live Scan process completed within thirty (30) days prior to the date you plan on applying for certification or recertification. Contact a Live Scan Agency from the attached list and make an appointment, if necessary. Locations of Live Scan agencies in other counties can be found on the internet at <http://www.ag.ca.gov/fingerprints/publications/contact.pdf>
4. The total fee for the background check varies depending on where you have it done (please see attached list for fees) Each Live Scan agency charges a “rolling fee” which varies by agency. In addition to the Live Scan Agency’s rolling fee, there is a \$32 Department of Justice (DOJ) and a \$19 FBI non-refundable fee. You pay the total of the rolling fee, DOJ and FBI fee to the Live Scan Agency when you submit your fingerprints. Be sure to confirm what they accept as methods of payment (personal check, money order, cash, or credit card). Each Live Scan Agency may accept something different.

When you choose where to go for your fingerprinting, it would be a good idea to call them, even if they don’t require appointments, to make sure you have all of the latest information for the particular Live Scan site.

5. You will need to take a photo I.D. with you to the Live Scan Agency.
6. Certification will be issued after review and approval of the application and associated documentation, results of the background check and receipt of the EMT-I certification/recertification fee.

Live Scan Agencies by County

For additional locations go to <http://ag.ca.gov/fingerprints/publications/contact.php>
 The cost of the Live Scan process is \$32.00 for the DOJ AND \$19.00 for the FBI + the agency rolling fee

ALPINE COUNTY [RETURN TO COUNTIES](#)

Location	Hours	Rolling Fee	Acceptable Forms of Payment
MARKLEEVILLE - 231 * Alpine Co. Sheriff's Dept. 14777 Highway 89 P.O. Box 278 Markleeville, CA 96120 (530) 694-2231	M-F (8am-5pm) Appt. only * Mobile Services Available	No Rolling Fee	Cash Checks

AMADOR COUNTY [RETURN TO COUNTIES](#)

Location	Hours	Rolling Fee	Acceptable Forms of Payment
JACKSON - 261 * Amador Co. Sheriff's Dept. 700 Court Street Jackson, CA 95642 (209) 223-6515	M & W (1pm-5pm) Wlk or Appt.	\$15.00 for Amador County Residents \$30.00 for Non-Residents	Cash Checks
JACKSON - Y57 Jackson Police Department 33 D Broadway . Jackson, CA 95642 khernandez@ci.jackson.ca.us	M-F (Closed Furlough Fridays)	\$25.00	Cash Checks Money Order

CALAVERAS COUNTY [RETURN TO COUNTIES](#)

Location	Hours	Rolling Fee	Acceptable Forms of Payment
SAN ANDREAS - 232 * Calaveras Co. Sheriff's Dept. 891 Mountain Ranch Road San Andreas, CA 95249 (209) 754-6696	M-F (8am-2pm) Appt. only	\$7.50	Cash Checks

MARIPOSA COUNTY [RETURN TO COUNTIES](#)

Location	Hours	Rolling Fee	Acceptable Forms of Payment
MARIPOSA - S87 * Mariposa Co. Sheriff's - Dispatch 4963 10th Street Mariposa, CA 95338 (209) 966-3615	T, Th (1-4pm) Wlk Mariposa County Residents Only and Business within Mariposa County.	\$5.00	Cash Checks

STANISLAUS COUNTY RETURN TO COUNTIES

Location	Hours	Rolling Fee	Acceptable Forms of Payment
HUGHSON - BN2 Ace Fingerprinting LLC (209) 541-5914 leslie@acefingerprinting.com	24/7; MOBILE SERVICES ONLY; Serving Stanislaus, Merced & Tuolumne County	\$25.00; Call for Group Rates	Cash Cashier's Check Credit Cards Debit Cards Money Order
MODESTO - GG1 Maxx One Security 121 E. Orangeburg Avenue, Suite 7 Modesto, CA 95350 (209) 499-3885 maxxone@att.net	M-F (9am-5pm) Wlk; Sat & Sun by Appt only * Mobile Services Available	\$15.00	Billing Accounts Cash Cashier's Check Checks Company Checks Corporate Accounts Credit Cards Debit Cards IIS Escrow Accounts Money Order
MODESTO - LV2 Modesto Fingerprint 121 E. Orangeburg Avenue, Suite 7 Modesto, CA 95350 (209) 499-3885	M-F (9am-5pm) Wlk; Sat & Sun by Appt only. * Mobile Services Available	\$15.00	Billing Accounts Cash Cashier's Check Checks Company Checks Corporate Accounts Credit Cards Debit Cards IIS Escrow Accounts Money Order
MODESTO - G06 * Modesto Police Dept. 3705 Oakdale Road Modesto, CA 95357 (209) 552-3851 or (209) 552-3852	M-Th (8:30am-12:30pm, 1:30pm-4:30pm) Appt. only	\$10.00	Cash
MODESTO - EP1 / MS1 Sintex Security Services, Inc. 501 Bangs Road, Suite D Modesto, CA 95356 (209) 543-9044 sintex2@aol.com	M-F (8am-7pm) Wlk; Sat & Sun by Appt. * Mobile Services Available	\$15.00	Billing Accounts Cash Cashier's Check Company Checks Corporate Accounts Credit Cards Debit Cards Money Order
NEWMAN - Y88 City of Newman Police Department 1200 Main Street Newman, CA 95360 (209) 862-2902 klepre@cityofnewman.com	T & Th (9am-a4pm) Appt. Only	\$25.00	Cash Cashier's Check Money Order
RIVERBANK - FV2 A Mail Depot Business & Live Scan Center 6333 Oakdale Road, Suite I Riverbank, CA 95367 (209) 869-2333	M-F (9am-6pm) Wlk; Sat (10am-4pm) Wlk * Mobile Services Available	\$25.00	Cash Cashier's Check Credit Cards Debit Cards

info@certifxlivescan.com			
TURLOCK - B05 * CSU Stanislaus Public Safety 801 West Monte Vista Avenue Turlock, CA 95382 (209) 667-3114	M-F (8am-4pm) Wlk	\$25.00	Cash Credit Cards Money Order
TURLOCK - HN1 CSU, Stanislaus Police Department 1 University Circle Turlock, CA 95382 (209) 667-3124	M-F (8am-4:30pm) Wlk	\$25.00	Billing Accounts Cash Cashier's Check Credit Cards Debit Cards Money Order
TURLOCK - UY2 Express LiveScan 600 E. Main Street, Suite 300 Turlock, CA 95380 (209) 216-1900 info@expresslivescan.net	M-F (9am-5pm) Wlk; Evenings and Weekends by Appt.	\$20.00	Cash Cashier's Check Company Checks Corporate Accounts Credit Cards Debit Cards Money Order
TURLOCK - 618 * Turlock Police Services 900 North Palm Street Turlock, CA 95380 (209) 668-5550, x6792 djeffries@turlock.ca.us			